



## Seacoast Center for Education

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### Practicum Visit Guidelines

The purpose of the practicum visit is to offer you assistance and guidance as you navigate the upcoming year in the classroom. We do this through the following means:

1. observation of your interactions with the children both in the normal course of classroom activities and in lessons
2. examination and discussion of classroom management techniques, the overall environment, your methods of record keeping, etc
3. discussions with your administrator
4. discussions with you

You will have three practicum visits. In the course of those visits we would like to see an example of lessons in each of the following subject areas:

- arithmetic
- geometry
- language
- geography
- botany
- zoology
- history
- practical life
- a created lesson (by you) combining two subject areas

## **Fall Practicum Visit**

One of your lessons should be a group lesson (4 students or more). The other two can be individual, small group, or large group...it's up to you.

This should all fit into the normal flow of your morning.

The visitor will need to meet with you for about 1/2 hour at the end of that morning, so please make sure you have coverage. They will also need to touch base with the head of your school and your supervisor in the course of the visit. You will be expected to make those arrangements, as well.

Finally, don't forget to fill out your self evaluation form to give to your visitor at the beginning of their observation.

## **Winter Practicum Visit**

One of the lessons should be a large group lesson (seven or more students), the other two are your choice.

In addition, you should have your record keeping system available for your visitor to examine and discuss with you. Please bring questions and issues regarding this area of teaching with you.

Arrange a meeting for your visitor w/ your head of school/supervisor in the course of the visit.

Finally, don't forget to fill out your self evaluation form to give to your visitor when they arrive.

## **Spring Practicum Visit**

We would like to see you do something that requires the whole group. This can either be one of the above lessons or morning meeting. It's up to you. The group size of your other lessons is also up to you.

Finally, don't forget to set up a meeting for your visitor with your head of school/supervisor and to fill out your self evaluation form to be handed to your visitor upon arrival.