

# Seacoast Center Field Supervisor Report

## Intern Information

Field Supervisory Visit: 1 2 3

Name \_\_\_\_\_ Student ID Number \_\_\_\_\_

Job Title \_\_\_\_\_ Age Grouping \_\_\_\_\_

Time of Visit \_\_\_\_\_ To \_\_\_\_\_ Date of Evaluation \_\_\_\_\_

Supervising Teacher \_\_\_\_\_ Administrator \_\_\_\_\_

Indicate if "self".

## Evaluation Instructions

This form is designed to allow the supervisor evaluate the intern's classroom performance over the specified period. Each of the areas should be discussed and the intern given suggestions for improving his/her performance. The following categories are used to rank an intern's abilities:

- 5 Excellent Intern's performance consistently exceeds expectations of his/her position.
- 4 Very Good Intern's performance meets and occasionally exceeds expectations of his/her position.
- 3 Satisfactory Intern's performance meets expectations of his/her position.
- 2 Conditional Intern's performance is below the expectations of his/her position.
- 1 Warning Intern's performance does not meet the minimum acceptable level for his/her position.

### 1. Understanding of Teaching Model (based on observation of intern with children)

The intern appears to understand essential functioning of the Montessori classroom and the role of the teacher.

Ranking 5 4 3 2 1

Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### 2. The Prepared Environment (based on examination of classroom)

Organization of a neat and attractive classroom environment with shelves and other furniture arranged in a logical manner for independent access by children.

Ranking 5 4 3 2 1

Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### 3. Initiative (based on observation of intern with children and separate follow-up discussions with intern and supervising teacher and/or administrator)

Willingness to accept responsibility and independent decision-making. Eagerness to learn and use appropriate principles and strategies to accomplish tasks.

Ranking 5 4 3 2 1

Comments \_\_\_\_\_

\_\_\_\_\_

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**4. Montessori Lesson Observed (identify):** \_\_\_\_\_

Degree to which the intern provided a complete, accurate, and responsive presentation to a child or children.

Ranking     5     4     3     2     1

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**5. Montessori Lesson Observed (identify):** \_\_\_\_\_

Degree to which the intern provided a complete, accurate, and responsive presentation to a child or children.

Ranking     5     4     3     2     1

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**6. Montessori Lesson Observed (identify):** \_\_\_\_\_

Degree to which the intern provided a complete, accurate, and responsive presentation to a child or children.

Ranking     5     4     3     2     1

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**7. Teamwork ( based on separate discussions with intern and supervising teacher and/or administrator)**

Willingness to work with others and consider coworkers' ideas. Ability to get along with coworkers and treat them with respect.

Ranking     5     4     3     2     1

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**8. Parent Communications (based on discussions with intern and supervising teacher and/or administrator either together or separately)**

Ability to communicate goals and strategies for the classroom and for children effectively to parents.

Ranking     5     4     3     2     1

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

